
A very warm welcome!

GENERAL ELECTION MAY 4, 2024



We are so glad you are here. Much of the information found in this packet is for your information only. But there are several forms you need to turn back in. These will be highlighted in **red** and are available on our website as well.

City Secretary's Office Publication
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FAQ's: How to Run for Council

Fun facts first... well, kinda fun...

The governing body of the City of La Vernia consists of a mayor and five aldermen (city council members) who are elected by the qualified voters of the municipality.

A) To be eligible for the office of mayor of the municipality, a person must be a registered voter and must have resided within the municipal limits for at least the 12 months preceding the election day.

B) To be eligible for the office of alderman of the municipality, a person must be a registered voter and must reside on election day in the ward from which the person may be elected.

C) Members of the governing body serve staggered two-year terms.

D) The governing body of the municipality typically meets on the first Thursday of the month, subject to change from time to time.

E) La Vernia is a TYPE A GENERAL-LAW MUNICIPALITY

F) There are no Council Places in La Vernia, members run at large

Candidate Quick Reference - May 4, 2024 General Election

How do I get my name on the ballot?

File form 2-49 Application for Place on the Ballot (enclosed) with the City Secretary within the filing period: January 17, 2024, to February 16, 2024, at La Vernia City Hall Monday- Friday 8 a.m. to 5 p.m. @ the City Secretary's Office, 102 E Chihuahua St La Vernia, Texas 78121

ALL APPLICATIONS NEED TO BE RECEIVED IN THE CITY SECRETARY'S OFFICE ON OR BEFORE FEBRUARY 16, 2024

What places are on the ballot for the May 4, 2024 election and how long are the terms?

There are (3) regular council places and (1) special council places up for election this year. The regular spots are two-year terms, and the special is one year as it is an unexpired term.

Are the different council places related to physical locations?

No, all the places are at-large meaning anywhere within the corporate limits of the City of La Vernia.

Do I have to live in a certain area of the city to run in a specific place?

No, all the places are at-large meaning anywhere within the corporate limits of the City of La Vernia.

Does it cost money to run for City Council?

No, there is no fee associated with running for City Council.

Is being a council member or mayor a full-time job? Do I get paid?

No, service on the City Council is not a full-time job, however, council meeting attendance requirements do exist. There is no compensation.

How often does the council meet, where, and what time?

City Council regular council meetings are held on the 1st Thursday of each month. They are held at La Vernia City Hall in the council chambers. There are several times during the year that special council meetings are held, usually on an as-needed basis.

As a candidate for City Council with whom and where do I file my paperwork?

All required paperwork is filed with the City Secretary located at 102 E Chihuahua St La Vernia Texas 78121. Please remember it is each candidate's responsibility to meet all required deadlines. Check your election calendar and packet information often. As always, if you have questions or need any clarification please contact the city secretary: Lindsey Wheeler Email: LBoyd@lavernia-tx.gov Phone: 830-779-4541 x 3

May 4, 2024, General Election Date Calendar

January 17, 2024, First day to file for a place on the ballot- general election

Download from website: <https://www.sos.state.tx.us/elections/forms/pol-sub/2-49f.pdf>

If you are applying for the special election:

<https://www.sos.state.tx.us/elections/forms/pol-sub/2-50f.pdf>

February 16, 2024 Last day to file for a place on the ballot- general election

The application must be received by 5:00 p.m. in person at city hall

February 20, 2024 Last day to file as a write-in candidate

February 23, 2024 Last day for candidates to withdraw their name from the ballot to not appear on the ballot

April 4, 2024 Last day for voters to register to be eligible to vote in the May 2024 General Election

Registration must be submitted to the Wilson County Election Administrator

April 22, 2024, to April 30, 2024 Voting by personal appearance

The City of La Vernia will conduct all voting – Early Voting and Election Day Locations to be determined

May 4, 2024 Election Day

Helpful Tips to Complete the Application for Place on the Ballot 2024

- 1- The first blank requests the name of the election: Fill in with the election you want your name to appear on the ballot – for example May 4, 2024, La Vernia General Election, May 4, 2024, City Council or City of La Vernia Special Election May 4, 2024
- 2 -MUST include the position you are applying for – for example, City Council Member, City Council Member unexpired term, Mayor
- 3 -This is the place where you are clearly communicating what you are running for
- 4 -Full Name: Use your name as it would be found on the voter registration list or on your voter card. This name will be used to determine your voter eligibility and age.

5- Print your Name as you want it to appear on the ballot: This is totally up to the person running for office; it's how people know you. Example: John Thomas Smith (Full Name) JT Smith or Tom Smith. Cannot be a statement or any campaign slogan.

6 -Permanent residence address: This is the address where you are registered to vote. This MUST be an address within the City of La Vernia city limits to be eligible to run for city council. Cannot be a P.O. Box.

7 -Public Mailing Address: This is completely optional – at times candidates set up a dedicated PO Box or campaign headquarters address for all correspondence.

8- Public Email Address: This is completely optional – at times candidates set up a dedicated email address for communications directly related to the campaign. If an email is provided we can use that for communications.

9 -Reporting Occupation: This MUST be filled out for the application to be valid.

10- Date of birth: This MUST be filled out for the application to be valid.

11- Voter Registration VUID number: This is optional however it's helpful to have the number to verify voter registration status. Being a registered voter of the City of La Vernia is required – check the website for election information listing all requirements.

12- Telephone Contact Information: This is completely optional.

13- Felony Conviction Status: This MUST be filled out for the application to be valid.

14- Length of Continuous Residence as of the date the application was sworn: In the State of Texas this is the total time you have been a resident of the State of Texas at one time. Example: Born and raised in La Vernia (18 years) or Moved to College outside of the city but in Texas (4 years) and Moved back to La Vernia (2 years.) In the Territory/District/Precinct from which the office is sought to be elected: This is the time you have been a resident of the city of La Vernia at one time – Cannot use your collective time in the city if you have moved outside the city limits. Example: Born and raised in La Vernia (18 years) Moved to College outside of the city (4 years) Moved back to La Vernia (2 years) The total residence for this application purpose is 2 years.

15- The Sworn Statement portion of the application: Name of Candidate – Is your Full Name as you wrote previously on this application. County – This is the county you reside in. Candidate for the office of – Is the office sought as you wrote previously on this application. The notary will fill out their portion please do not fill out for them. We have notaries here at city hall if you need them at no charge.

16- This is a public document and will be fully released if requested by the public.

Appointment of a Campaign Treasurer and Instructions

Fill out the CTA form here: <https://www.ethics.state.tx.us/data/forms/coh/cta.pdf>

Read the instructions here: https://www.ethics.state.tx.us/forms/coh/CTA_ins.php

Fair Campaign Practices and Instructions

Fill out the CFCP form here: <https://www.ethics.state.tx.us/data/forms/coh/cfcp.pdf>